



WINDSOR

HISTORICAL SOCIETY

Bridging Centuries, Bridging Cultures

Windsor Historical Society

Position Opportunity: Part-Time Museum Educator

Windsor Historical Society, established in 1921 to serve as the principal historical organization for Connecticut's oldest town, seeks highly energetic people who love working with children and adults to share the town's diverse history. We aspire to "be first in our region to center our history and culture on the lives of racially and ethnically diverse members of our community." Our work is rooted in the history, stories and voices of all community members, and this position will play an important role in this ongoing effort.

Duties: Working collaboratively with staff, volunteers, and educators to present on-site and outreach education programs to student and adult audiences. Program delivery will include student field trips, classroom visits, museum and house tours, and community programs.

Under the direction of the Program Director and in collaboration with colleagues:

1. Conduct field trips and hands-on activities for children on the museum's campus.
2. Engage with the Windsor community by presenting or assisting with occasional off-campus programs and events for schools and adult groups in Windsor and surrounding communities.
3. Learn about Windsor's history, culture, and people to present field trips, house tours, activities, and programs that focus on the needs and interests of Windsor's diverse community and are designed to enrich and to interpret Windsor's stories.
4. Other duties may include but are not limited to greeting visitors, processing gift shop purchases, event set-up/break-down, and revising hands-on activities and field trip materials.

Qualifications:

1. Demonstrated commitment to diversity, equity, and inclusion.
2. Demonstrated skill in effective oral and written communication.
3. Experience working with the public and a commitment to excellent customer service.
4. Ability to work effectively with people of all ages and abilities, including K-12 students, teachers, parents, museum staff and volunteers, and the public.
5. Demonstrated interest in U.S. and/or Connecticut history.
6. Available for a minimum of three (3) weekday shifts between 9am-3pm on a weekly basis.
7. Available to attend all mandatory training sessions during March 2023.

This is a part-time position that may require up to 15 hours per week and some weekend and evening hours based on program schedule. Windsor Historical Society is an equal opportunity employer and encourages applications from people of color, women, and LGBTQ+ applicants. Salary is \$15.00/hour. **To apply, send cover letter, resume, and a list of three references no later than Friday, February 10, 2023 to: Melanie Stringer, Program Director, at: mstringer@windsorhistoricalsociety.org.**

Posted: January 25, 2023